

Post Code	Name of the post	Group	Pay Matrix	Age as on last date of closing of application	Qualification	Total vacancies (inclusive of backlog vacancies)	UR	EWS	SC	ST	OBC	Reserved for PwD included within the total vacancies				
												ESM	VH	HH	OH	OTHERS
09	Surveyor	C	Level 5	Between 18 and 25 yrs. (Relaxable for Govt. Employees and Employees of DDA in accordance with the instructions issued by the Central Govt.)	Diploma or 2 years' National Trade Certificate in Surveying from recognized Institute or equivalent and 2 years' experience in Survey work.	11	-	-	03	02	06	-	-	-	-	-
10	Stenographer Grade 'D'	C	Level 4	18 - 30 yrs.	i) Senior Secondary Certificate (12th Class pass) or equivalent from a recognized Board /University. ii) Skill Test Norms: Dictation- 10 min at the speed of 80 w.p.m. Transcription (Only on computer)- 50 min (English) 65 min (Hindi) Desirable Preference to be given to such persons who have acquired Diploma in Office Management & Secretarial Practice from any recognized institution.	100	44	10	15	-	31	10	01	01	02	01
11	Patwari	C	Level 3	Between 21-27 yrs. (Relaxable for Govt. Employees and Employees of DDA in accordance with the instructions issued by the Central Govt.)	Essential Graduate from any recognized University or equivalent thereof Desirable i) Proficiency in computer. ii) Working knowledge of Urdu/Hindi Note: - Training shall be imparted to the new incumbents by the department and probation shall be lifted only on successful completion of the training.	44	24	02	06	03	09	-	-	-	-	-
12	Jr. Secretariat Assistant	C	Level 2	Between 18-27 yrs. (Relaxable for Govt. Employees and Employees of DDA up to 40 years in accordance with the instructions issued by the Central Govt.)	i) 12th class pass or equivalent qualification from a recognized Board or University. ii) Typing speed of 35 w.p.m. in English and 30 w.p.m. in Hindi on Computer (35 w.p.m. and 30 w.p.m. corresponding to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word.)	292	121	29	43	21	78	29	03	03	03	02
13	Mali	C	Level 1	Between 18-25 yrs. (Relaxable for Govt. Employees and Employees of DDA in accordance with the instructions issued by the Central Govt.)	10th pass from a recognized Board or equivalent	100	41	10	15	07	27	10	-	01	02	01

The detailed Notification incorporating vacancies, qualification, procedure of recruitment etc. will be available on website of Delhi Development Authority i.e. www.dda.org.in w.e.f.23.03.2020 (10:00 AM) on the link "Jobs → Direct Recruitment 2020" which may be referred for further details. Commissioner(Personnel)